

**Parental Authorisation Form for Children / Young Persons to use the
Waitakere Library & Information Services Learning Centres**

The staff of Waitakere Library and Information Services make every effort to ensure that children using the Libraries and Learning Centres are safe and do not access or accidentally view inappropriate material while using computers. However:

Children under 12 years of age must be accompanied by a caregiver / parent at all times whilst in the Learning Centre or Library. Staff are not responsible for supervising any children using these facilities.

While the Libraries and Learning Centres will attempt to block access to internet sites with explicit content, such as violent, offensive or pornographic content, we cannot guarantee that users will not encounter sites which they find offensive.

Library and Learning Centre staff will assist children in the safe use of the internet; this does not mean that staff accept responsibility for supervising that use. Parents and caregivers have the primary responsibility for supervising their children's use of the internet whilst using computers in the Libraries or Learning Centres.

Waitakere Library and Information Services agree to allow the child named below to continue to visit and use Waitakere Libraries and Learning Centres with the understanding that:

- The child named below is under the age of 16.
- The parent/guardian understands that Waitakere Libraries and Learning Centres have not entered into any agreement to monitor the child's usage of the Internet.
- The parent/guardian gives permission for the child to use the Internet at Libraries and Learning Centres in Waitakere and agrees that the child will abide by the rules and regulations of Waitakere Library and Information Services.

Parent/Guardian to complete:

Child's Name: _____ **Age:** _____ **Date of Birth:** _____

Library Barcode: 1 0 0 1 4 0

Parent/Caregiver's Name: _____

Signature: _____ **Date Signed:** _____

**Waitakere Library and Information Services reserve the right to exclude participants who breach
the rules of the Learning Centres and Libraries.**

Staff Use Only: Date: _____ Initials: _____ Library: _____ Millennium: Completed:

Learning Centre Rules

1	Do not share your logon or password with anyone. Only the account holder may use the computers.
2	Bad language and/or threatening behaviour will not be tolerated.
3	Violent or offensive games MUST NOT be played on Learning Centre computers. Gambling websites are also prohibited.
4	Do not create, display, download, copy, produce or circulate any offensive, pornographic, racist, menacing, violent or defamatory material.
5	One person at a time on each computer unless the computer is shared for study purposes only.
6	Please keep the noise level low. Headphones must be worn when listening to websites with sound or CDs. (Ask a staff member to explain how you can use a set of LC headphones.)
7	Food is not allowed in the Learning Centres. Water is allowed in sipper bottles and coffee in cups with lids only.
8	Children under 16 years need to have a signed authorisation form to use the computers.
9	We expect patrons to abide by the current New Zealand copyright legislations regarding internet usage. For further information on NZ legislation refer to: http://www.legislation.govt.nz .
10	Use of computers for study purposes takes priority.
11	Please place all rubbish in the bins provided

Child & Parent to read the rules and sign below:

I have read and understand the above Learning Centre Rules and agree to be bound by them.

Signed: _____
Child

Date: _____

Signed: _____
Parent/Guardian

Date: _____